

# Simplifying Immigration Case Tracking Through Technology

A Guide for Immigration Attorneys Seeking Efficiency, Accuracy, and Compliance

For immigration attorneys, juggling hundreds of petitions while keeping clients informed and meeting USCIS deadlines can be stressful. Manual case tracking, scattered documents, and constant client inquiries often leave legal teams overworked and under pressure.

However, with the right technology, immigration attorneys can streamline the entire process with increased focus on strategic legal work and client service.

This guide walks you through the challenges of immigration case tracking and how you can overcome them with the help of modern technology.

# **Immigration Tracking Case Challenges**

With hundreds of applications to manage and frequent USCIS updates, immigration attorneys face several challenges to stay organized. On top of that, clients often want regular updates, which adds more pressure. Here are some of the most common challenges:



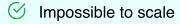


# Manual USCIS Tracking

Many legal teams still track immigration case statuses manually, which involves logging into the USCIS Case Status Online tool, entering receipt numbers one by one, and noting updates in spreadsheets or case logs. This method is:







For high-volume practices, this quickly becomes unsustainable.



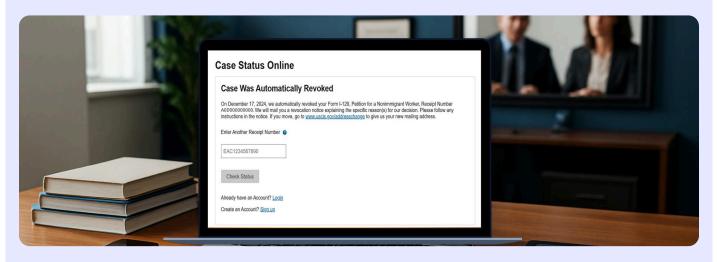
# **High Demand for Communication**

Clients want frequent updates about their cases. Without automated tracking tools or a client portal, legal teams have to respond to repeated calls and emails, which creates additional workload.



## **Lack of Transparency**

Even when you do check status updates, they often lack clarity. USCIS case status updates often provide minimal insight into where a case stands or what is causing delays. Terms like "Case Was Received" or "Request for Evidence Was Sent" offer limited insight. Without deeper visibility into case progress, attorneys are left guessing, which makes it harder to keep clients informed.





# **Staying Informed and Organized**

Keeping track of key case milestones, supporting documents, and deadlines requires a strong system. Without a centralized system to manage these elements, attorneys risk missed notifications, delayed responses, and compliance issues during audits.



#### **How to Track a USCIS Case Online**

Attorneys can track immigration case progress using the USCIS case status tool. Here is a quick step-by-step guide:

#### Step 1: Visit the USCIS Case Status Tool

Go to the official USCIS Case Status Online tool. This website allows you to check real-time updates on your case using your receipt number.

#### Case Status Online

#### **Check Case Status**

Use this tool to track the status of an immigration application, petition, or request.

The receipt number is a unique 13-character identifier that consists of three letters and 10 numbers. Omit dashes ("-") when entering a receipt number. However, you can include all other characters, including asterisks ("\*"), if they are listed on your notice as part of the receipt number. When a receipt number is entered, the "Check Status" button will be enabled and you can check the status.

Enter a Receipt Number

EAC1234567890

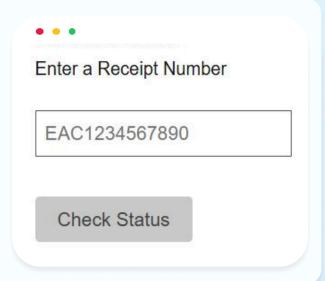
**Check Status** 

Already have an Account? Login

Create an Account? Sign up

# **Step 2: Enter Your Receipt Number**

Locate your 13-character receipt number on Form I-797C (Notice of Action) received after submitting your petition. Enter this number exactly as shown without spaces or hyphens into the designated field on the case status page. Then click "Check Status."



#### **Step 3: Understand the Case Status Results**

Once submitted, the tool will display your current case status. Here is what common statuses mean:

#### **⊘** Case Received:

USCIS has received your application and started processing it. No action is required at this time.

#### **⊘** Request for Evidence (RFE):

Additional documents or information are needed. USCIS will send specific instructions.

#### **Case Approved:**

Your application has been approved. You will receive a formal notice or document confirming this.

#### Case Denied:

The application has been denied. USCIS will explain the reasons in an official notice.



# Tips to Improve Efficiency in Immigration Case Tracking

To eliminate bottlenecks and reduce risk, here are proven ways attorneys can improve case tracking efficiency:



# Leverage Case Tracking Software



Instead of manually checking updates, use a tool like **Imagility** to automatically track case statuses from USCIS. It pulls real-time updates from USCIS, tracks multiple cases on a centralized dashboard, and flags issues like RFEs or delays instantly. This not only saves hours of admin work but also ensures you never miss a key status change.

# **Set Up Automated Alerts**



Missing deadlines can lead to major setbacks or denials. Automated alerts help you stay ahead by notifying you about upcoming interviews, RFEs, and biometrics appointments. You can get these alerts via email and text, ensuring that nothing slips through the cracks.

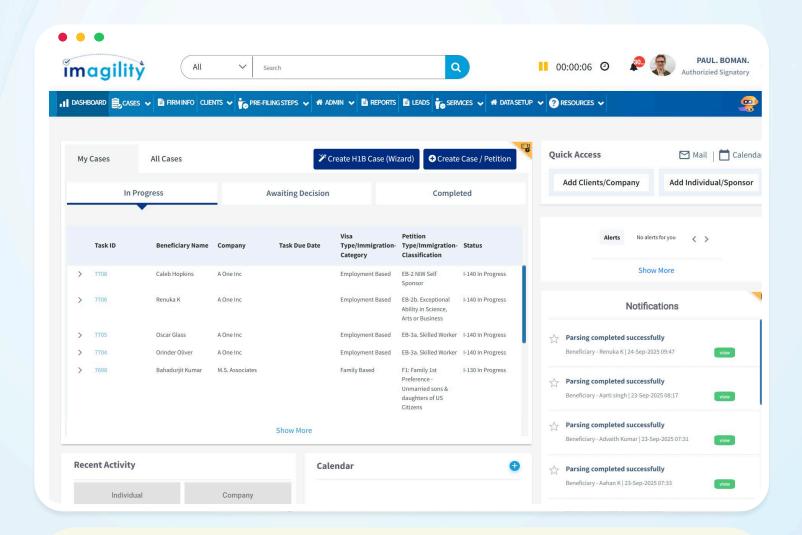
#### **Keep Organized Records**



Keeping all immigration documents like receipt notices, RFEs, approval letters, and supporting evidence organized is essential for smooth case management. Instead of juggling physical files or scattered cloud folders, use digital platforms like Imagility that store case records in secure, structured formats. This ensures you can quickly respond to audits, USCIS requests, and client inquiries with ease.

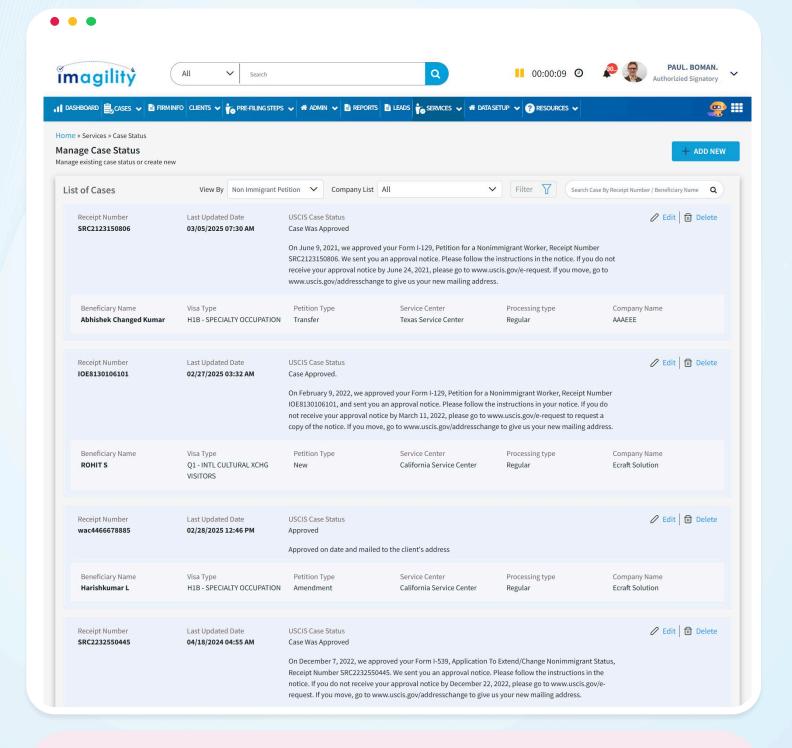
# **Imagility: Smart Case Tracking Software For Attorneys**

Handling many immigration cases, checking USCIS updates, and answering client questions can be stressful and time-consuming. That's why many attorneys use tools like Imagility to track cases faster with automation and real-time updates. Here's what you get with imagility:



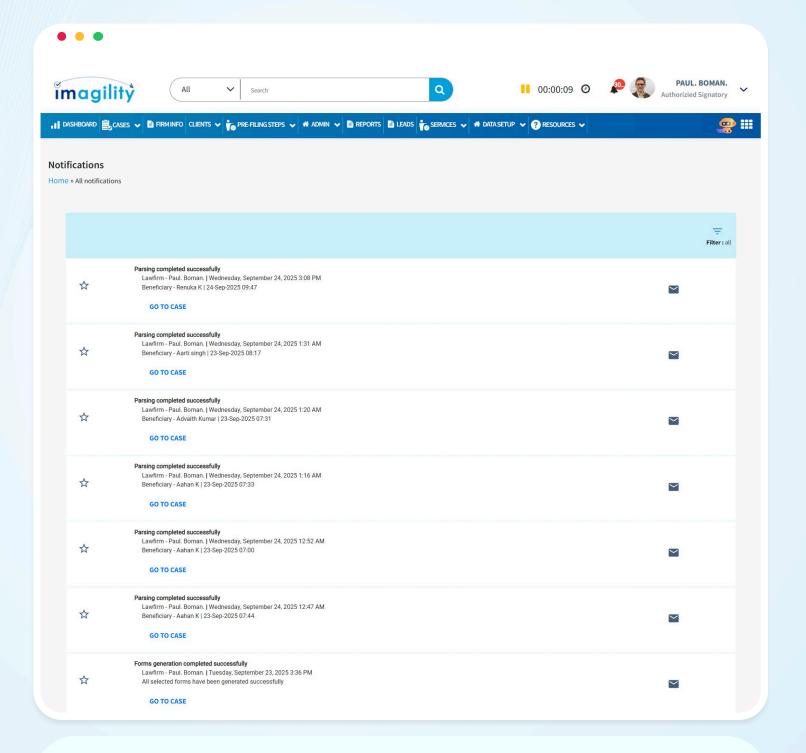
# **Centralized Dashboards**

Track every immigration case, H-1B, I-485, N-400, I-130, and more from a single dashboard. No more shuffling between spreadsheets, folders, and government portals. This centralized view helps you stay on top of all active petitions and avoid missing crucial updates.



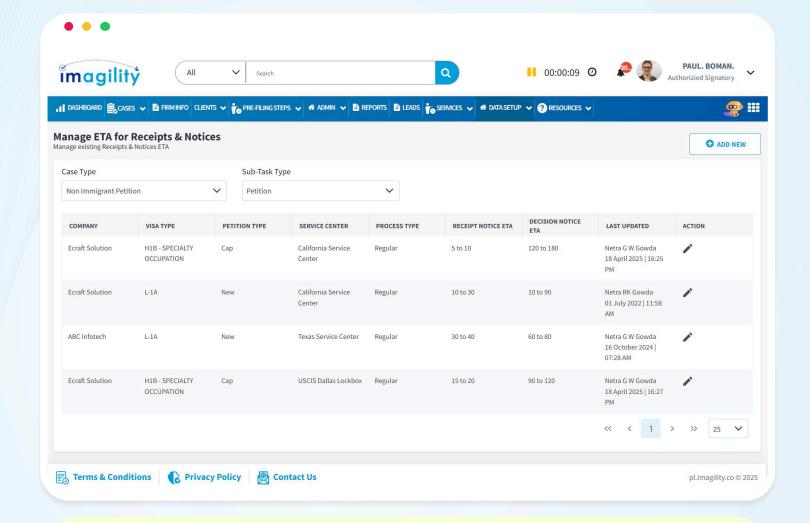
# **Automated USCIS Status Checks**

Instead of manually checking USCIS portals for each case, Imagility automatically fetches and displays the latest updates. As soon as a change is posted, like a case moving to "RFE" or "Approved", you will know immediately.



# **Smart Alerts and Reminders**

Receive proactive notifications for key milestones like biometrics appointments, interview dates, RFE deadlines, and approval notices. You will know what has changed before your clients ask, giving you a top edge in client communication.

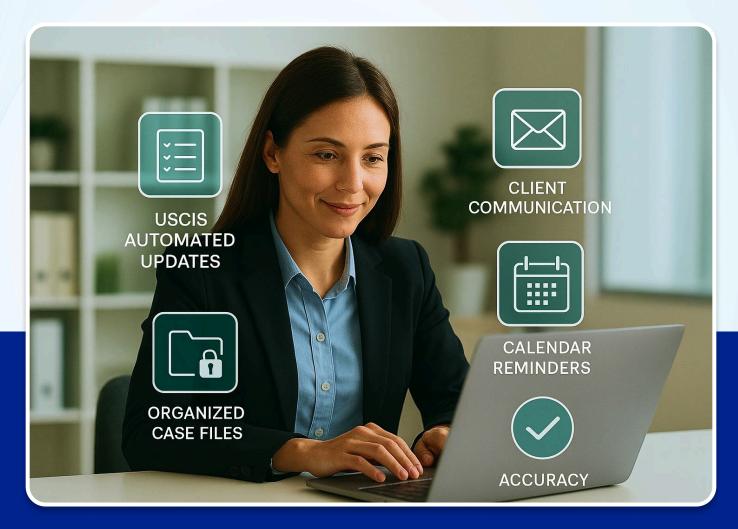


# **Organized Digital Case Records**

Keep all documents, receipt notices, I-797s, RFEs, correspondence, and more, in secure, cloud-based folders organized by case. This eliminates the chaos of scattered paperwork and allows quick retrieval when you need them.



# **Final Thoughts**



With the right technology, attorneys can move away from time-consuming manual tracking and embrace a more efficient, accurate, and client-friendly approach. Imagility offers a smart, automated solution that simplifies everything from checking USCIS updates to organizing case files and keeping clients in the loop.

Whether you are running a small practice or managing a large firm, using case management software like Imagility not only saves time but also improves accuracy, reduces stress, and strengthens client relationships.

Ready to streamline your immigration case tracking process? Book a free demo.