

Streamline Job Descriptions for Immigration Petitions with Imagility

Imagility's Immigration Wizard simplifies building petitions by providing efficient tools for creating job descriptions that are compliant and tailored to each role. Attorneys and petitioners save time while ensuring each job description meets USCIS requirements.



Why Job Descriptions Are Crucial

In the H-1B petition process, a well-drafted job description is essential for establishing that the position qualifies as a specialty occupation and that the beneficiary meets the requirements. Detailed job descriptions help present the duties and sub duties the job entails with clarity, thus helping immigration officials match it to the skillset of the beneficiary.

Job Description Creation Tools in Imagility

Pre-Built Libraries

Imagility provides access to a comprehensive library of predefined job descriptions. These templates cover a wide range of roles across industries, making it easy to select an appropriate description with just a few clicks.

O*NET Database Integration

Imagility integrates the O*NET database, offering pre-vetted, government-recognized job descriptions. This ensures that the position being petitioned for meets the criteria set by the Department of Labor and USCIS, reducing the likelihood of RFEs (Requests for Evidence).

AI-Powered Assistance with ChatGPT

For more specific or tailored job roles, Imagility incorporates ChatGPT, a cutting-edge AI tool that helps generate customized job descriptions. Users can input relevant details, and ChatGPT will create a job description that meets both company-specific and immigration needs.

Custom Creation

Users also have the option to create job descriptions from scratch or use a combination of duties and sub duties generated through the other three methods. This manual method gives full control over the details, allowing attorneys and petitioners to craft highly customized descriptions that reflect the unique responsibilities of the role.

How to Create Job Descriptions in Imagility

Access the Tool

- ✔ Go to the “Job Description” section in the Immigration Wizard. You’ll see multiple tabs that allow you to select from existing templates or create a new description.

Select a Method

- ✔ Choose from Pre-Built Templates, O*NET integration, AI Assistance, or Custom Creation.

Generate & Edit

- ✔ Review and refine the job description you just generated to ensure accuracy, before you save it to your petition. Imagility allows you to edit any part of the job description before saving it to ensure it meets both your internal standards and immigration guidelines.

Save & Use in Petition

- ✔ After finalizing the job description, save it to your petition. The system allows you to link related documents and adjust any details as required before proceeding to the next step in the petition-building process.

Imagility Advantages



Efficiency

Multiple creation methods save time



Accuracy

O*NET and AI support ensure regulatory alignment



Flexibility

Customization options suit any role or industry

Creating job descriptions in Imagility is seamless and efficient, offering options for every need. With pre-built templates, AI tools, or custom creation, Imagility ensures each description is precise, compliant, and optimized for immigration.

For more details or a demo, contact us today!

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